



## **TENDER NOTICE**

CIDCO invites sealed tender in the prescribed format in two bid system for the **Study, Development & Implementation of Web Based Document Management Solution & Digitisation of Documents for its in house use** from reputed agencies having sufficient experience in implementing turn-key Enterprise Data Management System or similar jobs for more than 3 years. A complete set of tender documents may be procured by any interested and eligible bidder upon payment of a non-refundable fee of Rs.1000/- (Rupees One Thousand only) in cash or by demand draft in favour of CIDCO Ltd., Payable at Mumbai/Navi Mumbai. The EMD amount is Rs.5,00,000/- (Rupees Five Lakhs only). Earnest Money Deposit must accompany all tender offers as specified in the tender document. The copy of tender document may be obtained from the office of Systems Manager, CIDCO Ltd., 1st Floor, Data Centre, CIDCO Bhavan, CBD-Belapur, Navi Mumbai - 400 614. Tel. No. 6791 8699/31 from 11.00 Hrs to 16.00 Hrs on all working days in person. The details are given below:

**Tender Reference No.:** C.A.No.03/CIDCO/DC/SM/2009-10. **Date of Sale of Blank Tender:** 8/10/2009 to 21/10/2009. **Pre-bid Meeting:** 26/10/2009 at 15.00 hrs. **Date & Time of Receipt of Sealed Tender:** On or before 15.00 hrs. on 30/10/2009. **Date & Time of Opening (Technical Bid), if possible:** 30/10/2009 at 15.30 hrs. Decision of Issue of Tender is at the discretion of CIDCO. The right to reject any or all tenders is reserved by CIDCO. Tender document will neither be sent nor received by post.

There will be pre-bid meeting with the vendors, who buy this tender, at the time specified above to address any queries in connection with the tender document. It is essential that all clarifications / queries be submitted to CIDCO Ltd. at least five days before the date of the meeting. Tender offers will be opened in the presence of the bidders or their representatives who choose to attend the opening of tender on the above specified date and time. Technical Specifications, Terms and Conditions and various format and Performa for submitting the tender offer are described in the tender document and its Annexure.

**Systems Manager**